

NCKU

New Booking
 Amendment
 Cancellation
 Repeat Guest

To :	Marco Huang - Senior Sales Manager	From :	_____
	Shangri-La's Far Eastern, Tainan	Company :	_____
E-mail :	marco.huang@shangri-la.com	Email :	_____
Tel :	886 6 7028888 EXT. 6818	Fax :	_____
Fax :	886 6 702 8819	Tel :	_____

Guest's Information

Mr/Ms	_____	_____	_____
	Last Name	_____	Given Name
Title	_____	Company Name	_____
Company Address	_____		
Membership Number	_____		
Passport Number	_____	Nationality	_____
Place & Date of Issue	_____	Date of Birth	_____

Reservation Requirements

Room Type (50 sqm) Deluxe Room with 1 breakfast, 10% discount on prevailing Best Available Rate.
 (50 sqm) Deluxe Room with 2 breakfast, 10% discount on prevailing Best Available Rate.
 (50 sqm) Deluxe Family Room with 4 breakfast, 10% discount on prevailing Best Available Rate.
 (58 sqm) Executive Family Room with 4 breakfast, 10% discount on prevailing Best Available Rate.
 (50 sqm) Horizon Deluxe Room with 1 breakfast, 10% discount on prevailing Best Available Rate.
 (50 sqm) Horizon Deluxe Room with 2 breakfast, 10% discount on prevailing Best Available Rate.

The promotional rate/special rate cannot be enjoyed in conjunction with other promotional/discount offers.
Best Available Rate Link : <https://www.shangri-la.com/tainan/fareasternplazashangri-la/>
Complimentary in-house wired Internet and Wi-Fi access throughout the hotel

Arrival	_____	_____	_____	Yes <input type="checkbox"/> Item No. <input type="checkbox"/>
	Date	Flight Number	ETA	Transportation Service
Departure	_____	_____	_____	Yes <input type="checkbox"/> Item No. <input type="checkbox"/>
	Date	Flight Number	ETD	Transportation Service

*Transportation Fee
 1. HSR Tainan Station- Hotel (Limousine / 7 seat Van) : NT\$800 / NT\$1,400 per car per trip
 2. Kaohsiung International Airport - Hotel (Limousine / 7 seat Van) : NT\$1,800 / NT\$2,900 per car per trip
 3. Tainan International Airport - Hotel (Limousine / 7 seat Van) : NT\$800 / NT\$1,400 per car per trip

Guest's Preference (Upon Availability)

Preferred Bed
 King**
 Twin
 No Preference
 ** Upon availability

Special Dietary _____

**In accordance to government regulations, smoking is not allowed throughout the hotel beginning Jan. 11, 2009. All rooms provided is non-smoking rooms.

Credit Card Guaranteed

All reservations must be guaranteed by credit card. Reservation without credit card number are not accepted. Notice of cancellation must be received no later than 72 hours of arrival date to avoid a cancellation penalty equivalent to one room night's charge.

Credit Card _____ / _____

Card Holder's Name _____

Credit Card Type / Number Expiry Date

Remarks:

Hotel Confirmation

Room Rate	Confirmation Number	Confirmed by	Date
_____	_____	_____	_____

- No-shows or cancellations made within 2 hours prior to the requested transportation arrangement will be subject to one trip charge in full as cancellation fee.
- Check-in time is at 15:00 and check-out time is at 12:00 noon. Check-in require prior to 12:00pm will subject to additional one night room charge. Additional room charge will be applied for late check-out. Please consult with Front Office Receptionist upon check-in on availability. Room occupy until 16:00 will be charge at 50% of the room rate and full rate will be apply for late check-out beyond 18:00.
- Rooms are available on a first-come, first-served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.
- All Rates are quoted in NT\$ and are subject to 10% service charge and 5% VAT
- Kindly send in your reservation form by **26 DEC, 2022** After this date, rooms are subject to availability